



**FINANCIAL AGREEMENT & PAYMENT POLICY (K4-12<sup>th</sup> grades) – 2023-2024**

Student Last Name: \_\_\_\_\_ Family Last Name (if different) \_\_\_\_\_

**Registration & Curriculum Fee: (per student)**      *Promotional offer: February 21st–April 21<sup>st</sup> \$50.00 off for returning student.*

K4 -- K5 \$365.00

1<sup>ST</sup> -- 5<sup>TH</sup> \$420.00

6<sup>TH</sup> -- 8<sup>TH</sup> \$450.00

9<sup>TH</sup> -- 12<sup>TH</sup> \$470.00

     \$500 Multi-child Discount: per year for each additional child.

     Registration & Curriculum Fee is due upon enrollment.

*Kingspoint tuition is an annual fee due at registration for your convenience tuition may be paid in installments as follows:*

Grade	Annual Tuition	PLAN A Annual payment in full	PLAN 1 9 Installments Sep 1-May 1	PLAN 2 10 Installments August 1-May 1	PLAN 3 12 Installments June 1-May 1
K4/K5	\$5490	\$5490	\$610	\$549	\$458
1 <sup>st</sup> -5 <sup>th</sup>	\$5705	\$5705	\$634	\$571	\$476
6 <sup>th</sup> -8 <sup>th</sup>	\$5950	\$5950	\$662	\$595	\$496
9-12 <sup>th</sup>	\$6210	\$6210	\$690	\$621	\$518

**I choose payment plan** \_\_\_\_\_

Student(s)	Grade	Reg. & Curric Fee	Annual Tuition	Total
				\$
				\$
				\$
				\$
Total registration, curriculum fee and annual tuition for all students				\$

Tuition payments are due \_\_\_\_\_ 1st, 2023, through \_\_\_\_\_ 1st, 2024.

Balance of tuition to be paid in \_\_\_\_\_ monthly payments of \$ \_\_\_\_\_ if paid by the 10th.

**A \$40 late fee will be charged if paid after the 10<sup>th</sup>.**

**Please read and sign the back. Once this form is complete, please return to Nidia Dick.**

**For School Staff use only:** Total from above + \_\_\_\_\_  
 Multi-child discount (\$500) - \_\_\_\_\_  
 Financial Assistance - \_\_\_\_\_  
 Deposit Date \_\_\_\_\_ - \_\_\_\_\_ Check # \_\_\_\_\_  
 TOTAL DUE \_\_\_\_\_

## REGISTRATION AND PAYMENT POLICY:

- All registration fees and curriculum fees are **NON-REFUNDABLE** without prior arrangements.
- Tuition fees are based on yearly rates and are divided into 9, 10 or 12 installments for your convenience only.
- All students admitted to Kingspoint Christian School are placed under both academic and disciplinary probation for a period of one quarter. Students who fail to maintain academic and/or disciplinary standards will be asked to withdraw at the end of the probation period or earlier if deemed necessary by the faculty and/or Administrator. Even after the initial probationary period has expired, students may be asked to leave KCS if their behavior is disruptive or detrimental to our environment. Admission for the current year at KCS does not guarantee admission for the following year.
- Such things as extra-curricular activities, labs, and testing may require additional fees.
- Parents may be notified by phone or email if payment is not received by the 10<sup>th</sup>. Students with delinquent accounts of 30 days may not be permitted to stay at school unless special arrangements are made.
- Late fee of \$40 will be applied if payment is not received by the 10<sup>th</sup> of the month unless other arrangements have been made.
- In the event a student withdraws from Kingspoint Christian before the end of the year, a tuition balance may be owing. The student must have paid a minimum of 12% of annual tuition for each month attended (excluding August). Registration and curriculum fees must be paid in full and are non-refundable.

Example: Student A in K5 attends school from the first day and leaves October 17. If annual tuition for K5 is \$5155 and student A attended for 2 months, so he would owe tuition for 2 months X (12% x 5155) = \$1237.20; if for 8 months, it would be 8 months X (12% x 5155) = \$4948.80. Attending more than 5 days constitutes enrollment for that month. At no time during the year should the tuition owed exceed the annual amount on the financial agreement and payment policy.

- Exceptions will be made for students withdrawing on or before they have attended 5 days in the next month, in which case the student must pay for tuition only through the previous month attended. A student is considered withdrawn when **a Student Withdrawal Form is signed and returned to the office**. Failure to return this completed form may result in additional tuition payments owed.
- In the event a student transfers to another school, the student's account must be current, including all tuition already billed. **No records** will be forwarded until the account has been settled.
- **A \$35.00 NSF charge will be applied to your bill for all returned checks.**
- If an application for financial assistance has been submitted, we will adjust your account once funds have been awarded.



*I/We agree to the terms stated within and assume the financial responsibility for educational expenses at Kingspoint Christian School for the student(s) named herein during his/her enrollment at Kingspoint. I/We further agree to pay the account each month unless specific arrangements have been made in advance with the Business Manager. It is also understood that a transcript/diploma will not be released until the account is paid in full.*

Father/Guardian Signature

Date

Mother/Guardian Signature

Date